PETTY CASH SUMMARY

Period Covered

_____to_____

Site_____/Site #:_____

Beginning Balance:_____

#	Date	Purpose	From Whom Purchased	By	Amount	Balance	Chrg/Act#
				Total Expenditures			
				Ending Balance			

DATE PAID: _____
CHECK #: _____
ACCOUNT #:_____
APPROVED: _____
PAY BY: _____

_____

Signature ***Date***